

# TEMPLE UNIVERSITY

## POLICIES AND PROCEDURES MANUAL

<b>Title:</b>	Policy on Course and Teaching Evaluations
<b>Policy Number:</b>	02.78.14
<b>Issuing Authority:</b>	Office of the President
<b>Responsible Officer:</b>	Provost
<b>Date Created:</b>	November 12, 2002
<b>Date Last Amended/Reviewed:</b>	October 1, 2020
<b>Date Scheduled for Review:</b>	October 2024
<b>Reviewing Office:</b>	Institutional Research and Assessment

Temple University is committed to high quality instruction. Student feedback on instruction is an integral part of assuring quality educational programs.

All instructors teaching at the university are required to have their teaching evaluated by students during each semester that they teach, using a form adopted for such purposes.

The sole exceptions to this policy are courses in which student anonymity cannot be guaranteed. This includes courses with small enrollment (four students or fewer), independent studies, and courses involving one-on-one instruction. Schools that are heavily dependent on one-on-one instruction are required to develop and use other means to assess this type of instruction.

Individual faculty reports on student feedback are distributed to each faculty member. Faculty reports and summary data are also available to deans for use and distribution as appropriate. Deans and their designees should use multiple measures, including course and teaching evaluations, for evaluating teaching.

## **Notes**

### **1. Dates of official enactment and amendments:**

Adopted by the President on November 12, 2002.

Revised in August 2015 to modify small course enrollment size and identify the use of Student Feedback Forms.

Revised in October 2020.

### **2. History:**

none

### **3. Cross References**

none