

TEMPLE UNIVERSITY

POLICIES AND PROCEDURES MANUAL

Title: Missing Students
Policy Number: 03.50.01
Issuing Authority: Office of the President
Responsible Officer: Provost

Date Created: August 1, 2010
Date Last Amended/Reviewed: August 16, 2010
Date Scheduled for Review: August 1, 2015
Reviewing Office: Vice President for Student Affairs

Scope of Policy & Rationale:

It is the policy of Temple University to follow official notification procedures for missing students who reside in on-campus housing in accordance with the Higher Education Opportunity Act of 2008 and its implementing regulations.

Policy Statement

If a member of the university community has reason to believe that a student who resides in on-campus housing has been missing for 24 hours, the individual should immediately report it to Temple Police (215-204-1234 or 1-1234 from a campus phone, or any of the blue light emergency telephones on or around campus).

Temple University encourages all students to identify an emergency contact through TUPortal. Students who reside in on-campus housing have the additional option of identifying a confidential missing person contact in the event that the student is determined to be missing for more than 24 hours. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to missing person contact information.

Should Temple Police determine that a student has been missing for more than 24 hours, Temple Police will notify the Philadelphia Police Department or other local law enforcement. Temple Police will also notify the director of University Housing and Residential Life or his or her designee. For students over the age of 18, the director of University Housing and Residential Life will notify the student's designated contact within 24 hours after the determination that the student is missing.

If the missing student is less than 18 years of age and is not emancipated, the director of University Housing and Residential Life will immediately notify the student's parent or guardian in addition to his or her designated contact.

Notes

1. Dates of official enactment and amendments: August 16, 2010

2. History:

It is the policy of Temple University to follow official notification procedures for missing students who reside in on-campus housing in accordance with the Higher Education Opportunity Act of 2008 and its implementing regulations.

Reviewed By: Division of Student Affairs, Campus Safety Services, Computer Services

3. Cross References/Appendix:

Higher Education Opportunity Act of 2008 and its implementing regulations (34 C.F.R. § 668.46).